

Harden Parish Council



Clerk: Ken Eastwood, Harden Parish Council, PO Box 572, Keighley BD21 9FE
clerk@hardenparishcouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the next meeting of Harden Parish Council, to be held on **Thursday 8th November, 2018** at 7.15pm in Harden Memorial Hall.



Clerk to the Parish Council

4th November, 2018

AGENDA

1. Apologies for Absence

To approve any apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To agree and sign the minutes of the Parish Council monthly meeting held on 11th October, 2018.
- b) To note the Outstanding Issues Report (information only, see Appendix 1).

4. Guests

To welcome representatives from the Friends of Bingley Pool to discuss a planned Community Asset Transfer and the future of the swimming pool.

5. Planning Matters

To formulate observations relating to the following applications: -

- 8/04351/LBC - Conversion of door opening to window opening at Flat 1, The Cottage, St Ives Estate, Keighley Road, Harden.

- 18/00937/FUL - Replacement dwelling (as amended by drawing 16032-P-03 REV E received by the Council on 12th October, 2018) at 11 Ferrands Park Way, Harden.
- 18/04344/HOU - Demolition of outside toilet and construction of single storey extension at 18 Spring Row, Harden.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6. Public Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

7. Exchange of Information

To consider any concerns which may have been passed to the Parish Council by residents.

8. Budget

To consider an analysis and forecast of expenditure against budget. To review a first draft 2019/20 budget, to be finalised at December's Parish Council meeting.

9. Schools Initiative

To receive a verbal report from Cllr Sullivan on discussions at the last Bingley Rural Schools Partnership Meeting with regard to the shared purchase of bollard signs (see Appendix 2). To consider whether the Council would agree to make a financial contribution, in principle, if there was wider agreement to purchase equipment to be used on a shared basis.

10. Correspondence (see Appendix 3)

To receive the following correspondence and to formulate a response, if appropriate: -

- E-mail from Aire Rivers Trust - re. planned meeting.
- E-mail exchange with Harden Gala Committee - re. Christmas signage.
- E-mail and newsletter from Environment Agency - re. Endless Energy permit application and consultation.
- E-mail from Shipley Area Coordinator - re. street cleansing cuts.

11. Financial Matters

a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100603	£34.67	Clerk's expenses (stamps, mileage and poppy wreath)
Kingfisher Direct Ltd	100604	£596.98	Grit bins
YLCA	100605	£50	Awards accreditation fee
YHRTP	100606	£200	CiLCA training support *
Bradford MDC	100607	£645.85	Salary payment

Matthew Maddison	100608	£25	Winter maintenance
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* Note that cheque No. 100600 was returned by YLCA. Payment for CiLCA training support to be made to the Yorkshire & Humber Regional Training Partnership (YHRTP).

b) To note the following trial balances: -

HARDEN PARISH COUNCIL					
31 October, 2018					
Item	Budget 2018/19	Expenditure to date	Budget Remaining	Forecast Shortfall (-) / Surplus (+)	Notes
Staff Costs	5,533	4,709	824	-2,500	1
Travel	150	183	-33	0	
Subscriptions	875	1,388	-513	-513	2
Insurance	500	0	500	0	
Audits	200	128	72	72	
Newsletter	850	448	402	0	
Website	475	1,218	-743	-743	3
Parish Plan	1,000	43	957	957	
Neighbourhood Planning	2,500	1,835	665	-511	4
Training	100	115	-15	-15	
Repairs	100	27	73	0	
Stationery/telephone	100	126	-26	-19	
PC equipment	250	94	156	156	
Small grants	500	500	0	-100	
Horticulture	1,000	580	420	250	
Christmas event	200	0	200	0	
Playground cleaning	200	0	200	0	
\$137	100	0	100	0	
Other	100	5	95	0	
Projects	7,175	53	7,122	0	
	21,908	11,452	10,456	-2,966	

Notes

1. Reflects pay award, additional hours and overtime. Increase in hours included in budget for Neighbourhood Planning.
2. Reflects additional subscription to PO Box service required by GDPR but not budgeted for in 2018/19.
3. Reflects additional website development recovered by Neighbourhood Planning grant.
4. Costs are offset by Neighbourhood Planning Grant.

c) To note the following bank reconciliation: -

Cashbook Balances		
Balance 1 April 2018	14,264.20	
Add: income to date	27,238.52	
Less: expenditure to date	(12,258.07) (incl. VAT)	
Total:		29,244.65

Bank account balances 31 October 2018		
Community Account	19,086.22	
Business Account	10,183.43	
Less: unpresented cheques	25	
Add: unbanked cash	0	
Total:		29,244.65

12. Attendance at meetings

To consider and note attendance at upcoming meetings, including the Local Councils Liaison meeting on 6th December at 6pm in Bingley Town Council Methodist Church, Mornington Road, Bingley.

13. Minor items and items for next agenda

To note minor items and items for the next agenda.

14. Next Meeting

To confirm the date of the next monthly Parish Council meeting, as 13th December 2018, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <http://hardenparishcouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Highways	Long Lane Speed Bumps.	Clerk	October 2018	Bradford Highways asked to share details of proposed scheme and to provide evidence of weight restriction considerations (e.g. an officer report). Cllr Macdonald discussed with Officer.
Allotments	Written representations received on the need for allotments.	Clerk & Members	September 2018	Project Team met 20 th September. Next meeting 22 nd November. Several new expressions of interest in an allotment and in joining the team.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	October 2018	Next meeting of Project Team 12 th November.
Telephone Kiosk	Adoption from BT, renovation and usage.	Clerk	November 2018	Work in progress. Need to consider fit out after renovation.
Grit Bins	Proposal to provide grit bins outside shops in Harden.	Clerk	October 2018	Order placed mid October (3-4 week delivery time).
Memorial Hall	Registration as asset of community value.	Clerk	June 2018	Application submitted to Bradford Council on 24 th June.
Japanese Knotweed	Present on grass verge in centre of village.	Clerk	July 2018	Bradford Council Parks & Green Spaces to treat and add to schedule for 6-monthly spraying with herbicide until eradicated.
Tree replacements	Various roadside trees in the village.	Clerk	September, 2018	Referred to Bradford Council's Tree Officer 14 th September.

Appendix 2: School Signs



Signs Direct

The sign range consists of multicultural Kiddies in school uniform colours (with or without the school logo), Police Officers, School Crossing Patrol Officers, a disabled child in a wheelchair and a Mum, baby and pram or pushchair (2 different designs).

The signs are all double sided, so they are clearly visible from both directions of traffic. They are just over a 1mtr tall, including the base, which can be filled with water or sand for stability, and they are all totally mobile, so they can be taken in and out daily.

We are also now offering reflective graphics as an optional extra, so that they show up more on dull winter days and of course in the dark.

Feedback from Schools and Nurseries using them is amazing, stating that they are helping to slow drivers down, reducing parking on zig zags and yellow lines, and making drivers aware that there are lots of children in the area. Parents are also comment that they are much harder to ignore than normal A Boards or cones.

We've supplied various organisations with the signs, including North Yorkshire County Council, Halton Borough Council and the Police.

Costs are as follows;

Normal Price (all designs) = £155 + vat each, less 15% public sector discount = £131.75 + vat

Optional Reflective Graphics = £30 + vat each sign

Option School Logo = £30 + vat (1 payment only)

Carriage = £22.95 + vat (for 1 Sign) or £34.95 + vat (2 signs or more)

Appendix 3: Correspondence

E-mail from Aire Rivers Trust, received 12th October, 2018

Hi Ken, hope you are well.

I have had some interest from folk from Harden who want to be involved with our work.

Is it possible to use the Memorial Hall? How do I book and what is the cost?

Thanks.



Aire Rivers Trust
Connecting people, places and nature

HARDEN BECK

Your help is needed to form a group to support our lovely Harden Beck

Join us Tuesday 27th November 6.30 - 8.00pm at Harden Memorial Hall, Wilsden Road, Harden

We will discuss a plan for actions and activities that can be supported by the Aire Rivers Trust

Contact Nick for more details 07378 878857



E-mail from Gala Committee – Christmas Sign, received 21st October, 2018

Ken,

I've attached the sign from last year, as I'm wondering if the Parish Council has a logo that we could somehow overlay... although I'm not sure how neatly we'd incorporate without the cost of re-designing and printing.

Would the Parish Council be OK if we made clear mention of the support at the switch on, and then provided a full page article / advert in the programme? I'm sure we could do a one-pager covering both the Council's support with both the Christmas festivities and also the road closure.... as well as a summary of all the other great work and support that you provide to the village.

Please let me know before the 12th so that I can figure things out with the Committee

And thanks, as always, for the continued support.



(Reply from the Clerk)

What format is the sign in? What's it printed on? How large is it?

If you could send me the original design file/best quality image, I'll design it up or something new, at no cost. We can maybe get it printed up too.

Article/page in the programme sounds great. We'd like to go ahead with that I think.

Thanks.

E-mail from the Environment Agency – Endless Energy Facility, Keighley, received 30th October, 2018

Hello,

I am sending this email and newsletter to you as parish or town council clerks as you and your councillors may be interested in an update from the Environment Agency on the application for an environmental permit for the above development. I would therefore appreciate it if you could send this to your councillors. Please feel free to send to any other interested parties.

Many thanks

Anne Wallace BSc Hons MRSC
Regulatory Officer, Installations
Environment Agency

(Newsletter below)



The Endless Energy Facility

Our role in Environmental Permitting - Application EPR/ZP3537AT

29 October 2018

Our role is to protect and improve the environment so that everyone can enjoy the benefits of a clean, safe and healthy place to live.

We are responsible for granting or refusing environmental permits and regulating sites that deal with waste. We will not permit any operation we know will cause harm to the environment or people's health.

This briefing will give you information about our role and responsibilities.

We have now received an application for an environmental permit for the above proposed facility, formerly referred to as the Aire Valley Energy from Waste Facility. We are satisfied that the application contains the required information for us to start our detailed assessment and we will start consultation on the application on 1st November 2018.

The Application:

The application contains a description of: the installation; the materials, substances and energy it will use and generate; the conditions of its site; the source, nature and quantity of foreseeable emissions and their effects on the environment; and the proposed techniques for preventing, reducing and monitoring its emissions and preventing and recovering waste.

Consultation Process:

You have the opportunity to make comments on the application. The application consultation will start on 1 November 2018 and close on the 13 December 2018. We are required to publish the consultation and it is being advertised on the .gov.uk website and in the Keighley News.

We will host a drop-in event at Victoria Hall, Victoria Park, Hard Ings Road, Keighley BD21 3JN on 13 November between 2pm and 8pm.

This is an opportunity for members of the public to meet our officers, find out more about incineration in general and the permit application and how they can participate in the consultation process.

How to View the Application:

From 1 November, a copy of the application can be found at: <https://consult.environment-agency.gov.uk/psc/bd21-4lw-endless-energy-limited>.

The application will also be available from 1 November, at our public register which can be accessed at the local Environment Agency office at:

Lateral, 8 City Walk, Leeds, LS11 9AT.

(To view the application at our office, you should call the Environment Agency's customer contact centre on 03708 506 506 to arrange an appointment between 0930 and 1630, Monday to Friday. You can get a copy of the documents on the register. We may charge to cover the copying costs.)

Making your comments:

You are able to make comments in writing until 13 December 2018. We accept comments in one of three ways:

- Via this website at: <https://consult.environment-agency.gov.uk/psc/bd21-4lw-endless-energy-limited>

- By email to: pscpublicresponse@environment-agency.gov.uk

- By writing to: [Environment Agency, Permitting and Support Centre, Land Team, Quadrant 2, 99 Parkway Avenue, Sheffield, S9 4WF.](#)

Normally we are required to put any responses we receive on the public register. This includes your name and contact details. Please tell us if you do not want your response to be public.

Because we recognise the high level of public interest in this application, we are extending the consultation period from the usual 20 working days so that it will now end on 13 December 2018.

If, after completing our assessment and taking account of all consultation responses, we intend to issue a permit, we will advertise our draft decision document and draft permit. You will be able to see our response to your comments in our decision document. We will consider any further representations made at this point before we make a final decision on whether to issue the permit.

What sort of comments can we take into account?

We can consider comments on any aspects that we assess when deciding whether to grant an environmental permit. The main ones are:

- the location of local receptors, wildlife and habitat sites, local weather conditions, and any council-approved planned projects such as new housing or industry;
- emissions from the operation of the facility including the quantity and the predicted impacts on human health and the environment, including air, water, land, noise and odour;
- emission control techniques;
- monitoring of emissions;
- The proposed techniques including whether any alternative techniques have been

considered and whether these are the right ones for the process;

- energy usage efficiency and energy generation efficiency;
- raw material use;
- minimisation of waste generated by the process, and the recovery, recycling or disposal of this waste;
- the condition of the soil and groundwater below the site; and
- the potential for accidents (in terms of the risk to the environment rather than on workers which is covered by the Health and Safety Executive).

What sort of comments are we NOT able to take into account?

- Whether waste incineration is the right solution to deal with waste in the area (this is considered by the planning authority and will be covered by the local waste plan);
- any activities relating to the incinerator outside of the site boundary, such as potential increased traffic (considered by the planning authority); and
- The visual impact of the incinerator (considered by the planning authority).

Our role at the Environment Agency is to protect and enhance the environment. We would not permit any operation that we know would cause harm to the environment or people's health. We assess permit applications thoroughly to make sure that all aspects that could affect the environment and human health are addressed to a satisfactory standard. We have suitably qualified and experienced officers who carry out this technical assessment.

Only if we are satisfied that the operation will not cause harm, and all the correct technologies are in place to protect the environment and people's health would an operator be issued with a permit. A permit contains conditions and if the operator does not adhere to these conditions for whatever reason we will investigate and take legal action where appropriate.

customer service line
03708 506 506
www.environment-agency.gov.uk

incident hotline
0800 80 70 60

floodline
0845 988 1188

E-mail from Shipley Area Coordinator – Street Cleansing Cuts 3rd November, 2018

Morning all

As you may know the street cleansing budget is set to be cut by just over £1m in in April 2019 (approx. 25%). Earlier in the year at one of the Parish Council Liaison group meetings I did say I would come and talk to you when I knew the specifics of where the cuts would fall and the some more detail etc. The cuts unsurprisingly mainly fall on vehicles and staffing and this will mean a complete service redesign moving forward across the district.

I know many of you have expressed a desire to help the service to mitigate the cuts and I would be more than willing to have a conversation with you over the next month or so as to how we could achieve this.

Please let me know if you want to meet up and I will arrange a date to suit.

Thanks for your help

Kind regards

Damian Fisher
Shipley Area Coordinator